

SUNNY SKIES SUMMER DAY CAMP 2007

Enrollment Application & Information



OPEN HOUSES: Sundays, March 18th & April 22nd - 11:00 a.m. to 3:00 p.m.
Join us at camp! Meet staff! Tour our camp site!

| | | |
|------------------|--------------------------|---------------------|
| SESSIONS: | Session One (five weeks) | June 25 - July 27 |
| | Session Two (four weeks) | July 30 - August 24 |

CAMP FEES:

| | Spring Discount Fee Deposit before 5/1 | Regular Fee Deposit after 5/1 |
|--|---|--|
| <u>SESSION ONE - FIVE WEEKS</u> | | |
| 2 Days per week (T,Th only) | \$915 | \$950 |
| 3 Days per week (M,W,F or T,Th+1) | \$1375 | \$1420 |
| 4 Days per week (must include T,Th) | \$1750 | \$1805 |
| 5 Days per week | \$2185 | \$2255 |
| <u>SESSION TWO - FOUR WEEKS</u> | | |
| 2 Days per week (T,Th only) | \$730 | \$760 |
| 3 Days per week (M,W,F or T,Th+1) | \$1105 | \$1135 |
| 4 Days per week (must include T,Th) | \$1405 | \$1445 |
| 5 Days per week | \$1750 | \$1805 |

ENROLLMENT:

- ☺ **Deposit:** a deposit of \$100 per camper for each session is required for enrollment.
- ☺ **2nd/3rd Child Discounts:** 2nd child in the same family pays 5% less; 3rd child pays 10 % less.
- ☺ **Balance Of Fees Due:** Session One fees are due by May 1; Session Two fees are due by June 1.
- ☺ **Transportation** is included in the fees listed above.
- ☺ **Please Call** the camp office if you have any questions about camp! (818) 889-8383 or (805) 494-1533

To enroll, complete the enrollment application inside and return it to our office with the appropriate deposit

SUNNY SKIES DAY CAMP ENROLLMENT APPLICATION

(To enroll, complete this application & return it to Sunny Skies)

Have any of your children ever attended Sunny Skies Day Camp in the past? **YES / NO** If yes, in what year? _____

If no, how did you learn about Sunny Skies? _____

CAMPER #1:

Name: _____ Nickname: _____ Birthdate: ___/___/___ M F

School: _____ Grade in **Fall 2007**: _____ Number of previous Sunny Skies summers: _____

Two friends to be grouped with: 1. _____ 2. _____

First Choice Combination Alternate Choice

Session One (June 25 - July 27): M T W TH F M T W TH F

Session Two (July 30 - Aug. 24): M T W TH F M T W TH F

| | | |
|--------------------|-----|------|
| <i>Office Use:</i> | | |
| Oldnum: | | Num: |
| S.1 | S.2 | Grp: |

CAMPER #2:

Name: _____ Nickname: _____ Birthdate: ___/___/___ M F

School: _____ Grade in **Fall 2007**: _____ Number of previous Sunny Skies summers: _____

Two friends to be grouped with: 1. _____ 2. _____

First Choice Combination Alternate Choice

Session One (June 25 - July 27): M T W TH F M T W TH F

Session Two (July 30 - Aug. 24): M T W TH F M T W TH F

| | | |
|--------------------|-----|------|
| <i>Office Use:</i> | | |
| Oldnum: | | Num: |
| S.1 | S.2 | Grp: |

TRANSPORTATION: Bus meeting point locations and times are enclosed along with this application.

Ride the Camp Bus

Step #1 Circle one letter (A-G) to select the bus route desired: A B C D E F G

Step #2 Circle one of the following to select the desired stop: 0 1 2 3 4 5 6

Step #3 May we share your phone number with other families who are interested in carpooling to your bus stop? Yes No

OR

Families who are not meeting a bus and will be driving campers to and from camp each day...

Please fill in your approx. arrival time between 8:15 – 9:00 _____ and pick up time between 3:50 – 4:45 _____

Family Data: Is either **PARENT** a Sunny Skies Alumni (staff or camper) Staff: Y N Camper: Y N Year: _____

Father's Name: _____ Occupation: _____

Company Name: _____ Work Phone: (____) _____

Business Address: _____

Mother's Name: _____ Occupation: _____

Company Name: _____ Work Phone: (____) _____

Business Address: _____

Home Address: _____

City: _____ State: _____ Zip: _____ Home Phone: (____) _____

Email Address: _____ Fax number: (____) _____

Emergency contact: Name: _____ Phone: (____) _____

Submitting this application acknowledges that parent/guardian has read and agrees to the enrollment policies included in this enrollment application packet.

Completed by: _____ **Relationship:** _____ **Date:** _____

Make checks payable and return to: Sunny Skies Day Camp, 3190-A Triunfo Cyn. Rd., Agoura Hills, CA 91301

INSTRUCTIONS FOR COMPLETING ENROLLMENT APPLICATION

Applications are processed in the order that they are received. Applications may be mailed or can be delivered to the Sunny Skies office in person (office hours are from 9:00 - 4:30, Monday - Friday); however, we are **unable to accept faxed applications**. Camper group assignments are done **at the time applications are processed** and are based on the requests listed on the application. Be sure to list your camper's friends if they would like to be together. Campers will almost always be placed with at least one of their friends; however, we cannot guarantee that they will be with both friends. List the most important friend on line #1. (Please note: for campers entering 1st - 7th grades, list friends of the same gender only.) For children entering kindergarten in the Fall, please list both the preschool they are currently attending and the elementary school they will be attending next fall.

In the event that your preferred days for enrollment are full at the time that we process your application, we have provided you with a space to indicate which alternate days (if any) you would like to enroll. **The alternate days will only be used in the event that your preferred days are already filled**, in which case we will wait list you for your preferred days, and notify you. **If no alternate days are circled, we will assume that the preferred days are the only ones that will work for you and therefore will place your camper(s) on the waiting list and advise you of their status.**

You may request **ONLY** from the following day combinations:

2 days a week: T,Th

4 days a week **must** include T & Th

3 days a week: M,W,F or T,W,Th or M,T,Th or T,Th,F

5 days a week

SUNNY SKIES DAY CAMP ENROLLMENT POLICIES

At Sunny Skies, our goal is to provide the highest quality experiences for our campers. We do this in two important ways. The first is to facilitate the camp group experience by enrolling campers in specific sessions, thereby allowing campers to develop a group spirit through a shared camp experience. The second is by maintaining small camp groups. To achieve these two important goals and to help avoid larger fee increases, we have established the following enrollment policies to maximize balanced group session enrollment. Please review these policies carefully prior to enrolling so that we can best serve you.

SESSION ENROLLMENT: Session One is five weeks beginning on June 25th and ending July 27th. Session Two is four weeks beginning on July 30th and ending on August 24th. Available enrollment day combinations are limited to those listed in the brochure or on the enrollment application. While it is best if campers enroll for full sessions, to accommodate family vacations, campers may enroll for one week less than a full session. The minimum enrollment for Session One is four weeks and for Session Two is three weeks. If your camper will miss one week of a session, please note the following options and important deadlines:

You may choose to have your camper attend for a full session of camp days by making up the missed days during other enrolled weeks. (See Absences and Make-up Days below for specific make-up day guidelines.) Or, if the week missed will be a regular Mon. - Fri. week, and if you notify the camp office by May 1st, you may choose to prorate the session in which your camper will miss the week. The prorating option is only available until May 1st. After that date only make-up days are available for the missed week. (If your vacation will start in one week and end in another and you would like to prorate that week, please call the office well in advance for scheduling assistance.)

Session One campers wishing to enroll for just two additional weeks in Session Two: The regular minimum enrollment for Session Two is three weeks. Session One campers who would like to add just two weeks of Session Two may request this at anytime. Two-week extensions are available if space permits after June 1st. Requests for extensions are best made early. The two weeks requested can be any two weeks of Session Two.

CHANGING YOUR ENROLLMENT PRIOR TO CAMP: Campers who enroll for 3, 4, or 5 days per week and later decide to reduce their number of enrolled days will be limited to the day combinations which are available **at the time the change request is made**. Consideration will first be given to those campers on the waiting list who had previously requested to enroll in those days.

DEPOSITS AND PAYMENTS: A \$100 deposit is required for each camper for each session desired. A camper enrolling in both sessions must submit a deposit for each session. The balance of fees for Session One is due May 1st. The balance of fees for Session Two is due June 1st.

TRANSPORTATION: Each family selects the bus and meeting point location that is most convenient for them. Space on the buses and at each meeting point is allocated on a first come, first serve basis. If space is not available on the bus of your choice at the time that you enroll, you may request to be waitlisted for that bus and may select the next closest bus and meeting point. Families may request that their campers board the bus at one stop in the morning and depart at another stop in the afternoon provided that both stops are on the same bus.

ABSENCES AND MAKE-UP DAYS: Campers are entitled to schedule one make-up day for each regularly scheduled camp day that is missed. There is no camp on July 4th and families will not be charged for that day. The make-up days are subject to the following provisions:

- 1. Call the office to inform us about camper absences.** If your camper is not at their bus meeting point for their scheduled pick up and we have not been notified of their absence in advance, we will consider your child missing. Our office staff will begin calling to reach you to ensure your child's well-being. **Make up days are only available for absences that are called into the office in advance.** Should your child wake up sick in the morning, call the office as early as possible to ensure that you will be able to schedule a make up for that day. We will radio your bus captain to inform them of your absence so that they do not worry about your absent camper.

SUNNY SKIES DAY CAMP ENROLLMENT POLICIES

(BECAUSE YOU ARE MAILING THIS PAGE BACK TO US, WE WILL SEND A COPY OF THESE ENROLLMENT POLICIES ALONG WITH YOUR ENROLLMENT CONFIRMATION IN THE UPCOMING WEEKS.)

ABSENCES AND MAKE-UP DAYS (continued)

2. A camper enrolled in Session One ONLY must make-up any missed days during Session One, and CANNOT make-up these days in Session Two.
3. A camper enrolled in Session Two ONLY must make-up any missed days during Session Two, and CANNOT make-up these days at any other time.
4. A camper enrolled in Sessions One & Two, who is absent for a day or days in Session One is encouraged to make-up these days during Session One, but is permitted to make-up the days in Session Two provided s/he is already enrolled and paying tuition for at least two weeks of Session Two.
5. It is the responsibility of the camper's parent or guardian to contact the office to **schedule make-up days**. **SESSION ONE OR TWO ABSENCES WHICH ARE NOT MADE UP AS PRESCRIBED ABOVE ARE LOST, AND NO REFUND OR CREDIT SHALL BE GRANTED.**
6. **EXTENDED ABSENCES DUE TO ILLNESS OR INJURY:** Should a camper become ill or injured during the course of his/her enrollment, and therefore be forced to miss four (4) or more consecutive days of his/her regularly scheduled enrollment, special provisions shall be available. With verification from the camper's doctor, the camp family shall have the option of receiving 1/2 of the unused tuition in the form of a refund, or may opt to have the full amount of the unused tuition remain on the camp books as credit toward the following summer. **This option shall only be available when a camper misses 4 or more consecutive days for a doctor-verified illness or injury.**
7. There is **NO** charge for scheduling the **first** make-up day for **each** absence; however, If after scheduling a make-up day, you then decide to **reschedule** that make-up day, a \$10 administrative fee will be charged.
8. No make-up days or refunds are available for 5 day/week enrollments.
9. Make-up days may be scheduled in advance of a known future absence. If transportation is desired for the make-up day, parents should call the camp office once the session starts. If a make-up day is desired and transportation is not required, parents may schedule this up to two weeks before the start of the session. Transportation for make-up days is provided on a space available basis only. If space is not available on your regular bus, we will be happy to help you arrange to meet a different bus.

WITHDRAWALS AND REFUNDS: Please call as early as possible if you need to withdraw your camper(s). All deposits and/or fees paid are fully refundable if you **notify us of your desire to withdraw by May 1st**. After May 1st and until June 1st, only the applicable \$100 session deposits shall be non-refundable and all other fees paid shall be refunded. (This includes those situations where a camper enrolls for both sessions and later withdraws from one session.) After June 1st, 50% of the unused tuition shall be forfeited and the remaining 50% shall be refunded.

On occasion a first time camper entering preschool or kindergarten may not be ready for camp and may withdraw or be asked to leave camp prematurely. Parents should carefully evaluate their child's camp readiness and should speak with a camp director at the time of enrollment to help ensure the best decision for each child. In the event that a first time camper entering preschool or kindergarten shall be withdrawn by you, or should camp determine after working with you and your child that s/he is not ready for the camp program, camp will refund 50% of the unused tuition. The other 50% shall not be forfeited, as is the case with older campers. Camp will retain this 50% on file as a credit towards this camper's enrollment for the following summer when it is expected that the camper will be more camp ready. The 50% credit shall be held on file for one year and is not refundable.

Should your child(ren) be dismissed from camp for unsatisfactory conduct or behavior which the Camp Directors deem to be detrimental to him/herself, to the camp program, to other children or to staff, 50% of the unused tuition shall be refunded.

ADDITIONAL DECLARATIONS: (Please call the office before altering or signing, if you have any questions about any camp policies.)

- A. I and the campers enrolled by me agree to abide by the rules and regulations established by Sunny Skies.
- B. I understand that Sunny Skies is not responsible for articles of clothing, personal athletic equipment, and belongings that are lost or damaged, whether by fire, theft, natural disaster, or other occurrence. Electronic games, walkie talkies and cell phones are not permitted in camp.
- C. In the event that Sunny Skies is asked to participate in any of the following, I agree that my child(ren) may participate in all television filming and newspaper interviews.
- D. I agree that photographs, videotapes or digital photographs of my child(ren) may be used in advertising the program of Sunny Skies.
- E. I understand that Sunny Skies provides excess accident medical protection for my child(ren). The camp protection will pay only those covered medical expenses that are not paid by my medical coverage to a limit of \$3,500.00 per claim. Each claim is subject to the limitations and exclusions of the policy that is on file in the camp office. Claims must be filed and treatment received within 30 days of any camp incident for coverage to apply.
- F. I agree that my child(ren)'s name(s) and phone number(s) may appear on the group rosters to be provided to the campers in my child(ren)'s group(s). Should I desire to have their names and numbers **omitted**, I will initial here =====> _____
- G. I understand that some camp activities may be offered at off-site locations such as the beach, local parks or other campsites. Camp offers activities such as horseback riding, ropes course, swimming, 25' rock climbing wall, archery, canoeing, fishing and others which have an increased risk, and I permit my child(ren) to participate in them. I understand that each camp activity is offered provided that staff is available to teach the activity.
- H. I agree to pay any outstanding **balances by their due dates**. I further understand that late payments may be subject to a \$10.00 rebilling/late fee. Any check returned by the bank shall be subject to a \$15.00 returned check fee. Should more than one payment be returned unpaid, all future payments may be required in the form of cash or cashier's check. If any amount is referred for collection or requires filing of legal action, I agree to pay collection, attorneys and all other fees associated with the collection or action.
- I. **I understand a completed Camper Health Examination and Information Form must be on file at camp 30 days prior to my child's first camp day**, and that in case of medical emergency, I hereby grant permission to the physician selected by the camp director or his representative to order x-ray, routine tests, and treatment for the health of my child(ren) listed on the reverse of this form. In the event that I cannot be reached in an emergency, I give permission to the physician selected to hospitalize, secure treatment for, and to order injection and/or anesthesia and/or surgery for my child(ren).

Return to: Sunny Skies 3190-A Triunfo Cyn. Rd. Agoura Hills CA 91301 (818) 889-8383 or (805) 494-1533

Sunny Skies Day Camp

2007 Bus Meeting Points and Times

Buses are scheduled to arrive at camp between 9:10 - 9:15 each morning.
 Buses are scheduled to depart from camp between 3:40 - 3:45 each afternoon.

AM Bus
Departs

PM Bus
Arrives

| | | | |
|--|---|------|------|
| Route A West Hills - Woodland Hills/Calabasas (east) - Lost Hills | | | |
| Stop 1 | Temple Aliyah | 8:25 | 4:35 |
| Stop 2 | Mulholland/Valmar/Desert (Mulholland side of the church) | 8:37 | 4:21 |
| Stop 3 | Baby's R US | 8:47 | 4:11 |
| Stop 4 | Agoura/Calabasas Community Center | 8:57 | 3:55 |
| Route B Calabasas (Bay Laurel & Mountaingate areas) - Sumac School | | | |
| Stop 1 | Bay Laurel School | 8:25 | 4:31 |
| Stop 2 | Collingwood Cir. at Mountainview (between Cumberland & Sloan) | 8:38 | 4:18 |
| Stop 3 | Gates Canyon Park | 8:43 | 4:13 |
| Stop 4 | Sumac School | 8:58 | 3:58 |
| Route C Lang Ranch Park - North Ranch - Westlake - Agoura (Reyes Adobe) | | | |
| Stop 1 | The Park on Lang Ranch Pkwy. | 8:23 | 4:35 |
| Stop 2 | North Ranch Park | 8:29 | 4:29 |
| Stop 3 | White Oak School | 8:48 | 4:10 |
| Stop 4 | Forest Cove Park | 9:00 | 3:58 |
| Route D Oak Park - Agoura (Along Kanan) | | | |
| Stop 1 | Deerhill Park | 8:42 | 4:17 |
| Stop 2 | Brookside School | 8:50 | 4:07 |
| Stop 3 | Shadycreek at Woodcreek (between Laro & Fountainwood) | 8:58 | 3:58 |
| Route E Oak Park - Lindero Cyn & Kanan Area | | | |
| Stop 1 | Eagle View Park | 8:33 | 4:20 |
| Stop 2 | Golden Eagle at Golden Nugget | 8:41 | 4:15 |
| Stop 3 | Red Oak School | 8:50 | 4:02 |
| Route F Moorpark - Thousand Oaks - Lang Ranch School | | | |
| Stop 0* | Mountain Meadow School | 8:06 | 4:50 |
| Stop 1 | Suburbia Park (Just Southeast of Lynn & Ave. de los Arboles) | 8:24 | 4:33 |
| Stop 2 | Lang Ranch School | 8:40 | 4:17 |
| Stop 3 | Janss Rd. "Park and Ride" just east of the 23 Freeway | 8:50 | 4:07 |
| Route G Newbury Park - Westlake Village | | | |
| Stop 0* | Old Conejo at Wendy Dr. (behind Mobil Station) | 8:17 | 4:43 |
| Stop 1 | Dos Vientos Community Park | 8:28 | 4:32 |
| Stop 2 | Cypress at Greenmeadow | 8:39 | 4:20 |
| Stop 3 | Triunfo Canyon Rd. at Three Springs (grass area on lake side) | 8:53 | 4:02 |

**Note: "Stop 0" indicates a stop that is conveniently located for some of our camp families, but is a longer ride. While the bus is fun, we feel it is best to try and meet at a stop that will shorten your child(ren)'s ride to and from camp.*